**Upper Eskdale Development Group**

**Committee Meeting Minutes**

**(Unredacted – for the information of Trustees only)**

**Monday, 3 October 2022**

**Present**:  Board Members:  Carol Bennett, Ernie Buck, Nancy Chinnery, Jakki Gunn, Diana Lilley, Susie Lilley, Julie McCleod. Operational Development Manager:  Lara Porter, Bookkeeper: Adrian Solomon

**Apologies**: Ani Llamo

**Minutes of the previous meeting of 3 September:**  proposed and seconded a motion to accept the minutes, and the motion carried.

**Business & Reports**

***HR Situation.*** *The Chair presented the history and current situation involving an employee who has been on medical leave since April 1, 2022, and who is reported to have made threatening comments to a non-employee about the ODM, her supervisor. The information about this is contained in the employee’s folder that is being held in a secure place.*

 **Funding.**

Adrian reported that the ODM position is funded until June 2023 by The National Lottery, The Robertson Trust. (And, refer to ODM report).

Currently, Lara is working on the UEDG 5-Year Business Plan. She has hired Mairi Telford to help with the writing and construction of the Plan and of the application to the Crossdykes Windfarm funding for 3-year core costs. Mairi’s fee is £15/hour.

Lara and Mairi are preparing a funding bid to Ideas Into Action to cover costs of items such as camping stoves, lanterns, an emergency directory, a coordinator. (See ODM report.) The Group agreed to go ahead with this.

Lara suggested that Comic Relief could be an avenue of funding in the future.

**Heath & Safety (See ODM report)**

**Membership Drive**. Lara has digitalised the form to be sent out to the community.

**Community Request** – use the Hub as post office for resident. The Group discussed this and agreed not to offer this service to residents.

**Garden**. The WhatsApp group has announced the meeting on the 27th for interested parties.

**Maintenance**. Ernie will get keys cut for the shed. He also discussed building a bicycle shed attached to the north wall of the Hub. The Group agreed he do this.

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 **Opening Hours. (See ODM report)**

**Future Events**

**Dec 14, Members only Event – Christmas quiz, pot luck, film?** It was suggested that Members bring food for a potluck and invite staff – as a way of thanking them.

**Dec 26, 27, Christmas Fayre**

**Next Meeting: Monday, 5 December**