**Upper Eskdale Development Group**

**Minutes of Meeting** **Tuesday 3rd August 2022**

**Present**:  Trustees:  Ernie Buck, Jakki Gunn, Diana Lilley, Susie Lilley, Ani Lhamo, Julie Macleod.

Operational Development Manager:  Lara Porter.

Finance Officer: Adrian Solomon

**Apologies**: Nancy Chinnery, Tracy Hughes.

**Minutes of the previous meeting:** Susie proposed and Diana seconded a motion to accept the minutes of 5July. The motion carried.

**Welcome and introductions for new UEDG trustees Ernie, Jakki, Ani Llamo and Julie.**

**Resignations:** Paul McDonnell and Pippa Simmonds resigned from the board last month. (Because Paul was able to attend only one meeting before he and Pippa moved from Eskdalemuir, his details were not incorporated with Companies House and SCIO.)

**New trustee:** Local resident Carol Bennett has expressed an interest in joining the board. Julie proposed, Susie seconded and the group unanimously agreed to accept Carol as Trustee.

**HR**: The group discussed an ongoing HR issue and agreed on action being taken regarding recent developments.

**Samye Ling:** Ani Lhamo talked about how beneficial it can be to work with the Hub, e.g. that Samye Ling could accommodate overnight visitors when there are events or courses at the Hub. She will enquire whether accommodation only would be possible for those taking courses at the Hub, etc.

**Finance report:** Adrian reported that the Hub has:

£107,630 in the bank

£35,000 restricted funds

£30,00 unrestricted funds

The Hub is losing approximately £4,000 per month, due to overheads, even though the ipos system has recorded £10,000 in sales.

It was agreed that we need to find ways of utilising the upstairs spaces, e.g. converting one of the toilets into a shower room and being a resilience space during power outages.

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**ODM Report:** Lara had a useful and inspiring meeting with two people from Third Sector, Naomi and Deb, to discuss the future and vision of the Hub. They talked about various projects and interests, such as:

* Heritage and archaeology
* Community-led tourism
* Health and Wellbeing
* Types and degrees of Resilience
* Employability

They concluded that the ‘UEDG’ and the ‘Hub’ need to clarify who and what they are, how they relate to one another, and what the vision is going forward. The group agreed that we need an updated Business Plan. Lara, Diana and Adrian agreed to work on this.

**Shop:** Carol Bennett has expressed an interest in helping with the shop. She would especially like to visit local artists so that more of them might agree to sell their work in the shop.

**Health and Safety:** Diana has taken action on getting an outside consultant to review our facility and offer guidance of procedures we will need to put into place. Ernie has kindly agreed to help with some aspects of this going forward.

**AGM:** The group discussed inviting an archaeologist to speak at the next AGM.

**Next Meeting:** Tuesday, 6 August 2022. (Some Trustees suggested the meetings be kept to an hour and that more frequent meetings be held if necessary.)

Respectfully submitted,

Susie Lilley, Secretary