**Upper Eskdale Development Group**

**Committee Meeting**

**8th December, 2020, 5.15pm**

**Present**: Victoria Long, Susie Lilley, James King, Bernard Provost and Lindsay Reid.

Paul Barber attended to present his report.

**Apologies** for absence: Laura Bennett

**Conflict** of interest: None

**Finance Report;** Chris Hutchinson was unable to attend.

**Minutes** of previous meeting.: Lindsay pointed out the line concerning Laura looking for confidential items on the last minutes. This will be taken out.

Otherwise this was agreed as correct by Susie and seconded by Lindsay.

**Matters arising:** Jennie’s bench: Lindsay has asked Bob again if he was happy to make one and he has agreed. It will probably be ready by the end of March.

Victoria updated the board on the situation with the Hawthorn Tree. This should be arriving on about 23d December. The Nursery had been having issues with staff and transport.

**Report:** Manager - Paul Barber – Report sent to all Committee (attached)

Points raised:A rota for filling the boiler with pellets during the Christmas holiday from 22nd to 5th Jan (Paul leaves on 22nd and returns the 5th. The Hub Café is closed from 20th Dec to Friday 8th  January.

Filling the boiler with pellets:

**22nd Dec – Paul**

**27th Dec – Bernard**

**31st - Paul**

**3rd Jan – Bernard**

**AGENDA**

Accounts for 2019

**James will** put the Accounts onto OSCR. Victoria and Theresa have signed them.

Theresa’s concerns: Ongoing Cash Payment discrepancies. Chris is aware of this and is dealing with it.

Chris’s request to re-join the board: Chris has emailed asking if he can re-join the board and be Treasurer. The board agreed to accept him on certain conditions.

**Victoria to** talk to Chris.

The need for a Vice-Chair: the board agreed that this was not needed at the moment. If help is needed Victoria could call on Susie or Lindsay for the tasks to be delegated.

Planning the AGM – date, no of members, method of meeting.

In 2019 the board meeting was on October 22nd, so 22nd Jan is the last day it legally could be. The meeting may have to be by Zoom. Victoria will check the number of Members. 10% have to attend. The AGM date was set as Sunday 17th at 4pm.

Funding applications: Paul is currently in the process of completing an application for activities to help isolation. A Paint Aid group is being tried out. This seems to be becoming more popular. Funds for this project will be included in the application. There are also funds needed to replace some very expensive equipment in the playground. This will also be taken **forward by Paul**.

Bar Training: **James agreed** to do Bar Training in the new year. So far five people have expressed interest in doing this. Victoria or Paul to send an email early in the new year to confirm people’s interest and ask if others would also like to do this and ask James for some dates.

Planning for future development:

The board thought that this should come from Paul. However, Victoria felt that the Board should be aware and proactive in looking at the possibilities. It was suggested that everyone study the Consultation done by Community Enterprise. A copy of this to be **sent to Susie by Victoria**.

An outdoor cleanup:

There are many outdoor jobs that need to be done: weeding the Car Park, clearing the moss off the disabled parking, clearing the moss off the tarmac around the building, scrapping the varnish off the door and window frames (to be replaced by a stain). It was agreed that we would plan for a day for this work to take place after the AGM.

**AOB**

The board agreed that they would like to be notified by the Manager, of decisions about the Hub opening hours, and other major issues, prior to them being advertised, They would also like to have the reasons for his decisions and a little time for the board to respond.

**Next Meeting:** Wednesday 13th January at 5pm.