**Upper Eskdale Development Group**

**Board of Trustees**

**Meeting Minutes**

**Sunday, 9th July 2023**

**Attending:** Carol Bennett, Ernie Buck, Nancy Chinnery, John Darwell,Jakki Gunn (Chair), Ani Lhamo, Lisa Warden

 - Lara Porter and Adrian Solomon

**Apologies:** James McCulloch

**Minutes of the last meeting, 11th June 2023**.  Majority of actions have been completed. Still in progress:

* Land: Further discussion required around potential use of Bernard’s land. Possibility of funding for some sculptures. **ACTION**: Lara to discuss further with Bernard and subgroup (Lara, John and Lisa) to discuss options.
* Bank accounts: Skipton BS won’t accept our application. United Trust Bank do a 90-day notice account and will accept. A motion was therefore proposed to use this account to deposit the money which is not required now. The Board voted unanimously, and the motion was therefore carried.

ACTION: James to liaise with United Trust Bank to open the account.

* Articles of Association: Lisa has a paper copy of our current document and a new template to compare it to. ACTION: Lisa to compare the differences and to identify any gaps, then discuss with Jakki and Nancy.
* Archeology meeting: The walk to Slippery Knowe took place but took longer than anticipated. It was therefore not practical to meet back at the Hub afterwards as planned. ACTION: Preliminary archeology group to be set up, date to be identified and notification to go out. Consider options to have trips to Samye Ling, Observatory etc

Nancy moved and John seconded the motion to accept the minutes.  The motion was carried.

1. **General Administration (incorporating ODM report)**

Lara updated the Board with her Manager’s Report. Items to note with actions are:

* Repairs and general maintenance issues highlighted. Board members to be aware of what needs attention and think of ways to get these things sorted out. ACTION: Lisa to contact Wickes again to see if they can support with free items ie. weatherboard and varnish to maintain the outside. Also need to make sign to show when room in use upstairs to prevent noise during treatments. Tarmac around building to be cleaned up and need to consider improved signage around the area to bring more visitors.
* Fundraising **ACTION:** to set up a Just Giving page to encourage donations. Lara to investigate the use of ‘Easy Fundraising’ platform which is like the old Amazon scheme.
* Adrian presented the financial report. Our overall balance continues to rise slightly as we are underspent on some areas. There have been some recent issues with our current accountant and as yet we have not received the figures for our annual returns. ACTION: Adrian, Lara and James to review the possibility of retaining a new accountant once we receive this year’s financial report.

**2) EEA**

Nancy confirmed that funding of around £9000 has been awarded. There are conditions attached with regards the overlap of the two organisations. ACTION: Nancy, Lara and Jakki to meet and draw up appropriate letters of agreement to satisfy the funding conditions.

**3) Garden Club**

Garden Club hosting a second session on 10th July run by Propagate.

**4) Other Business**

Wedding booked in Hub for 4th August ACTION: Any board members who are free to help prepare the rooms before and after the wedding to let Lara know availability.

A short discussion was held around the possibility of introducing a ‘fund manager’ division to the UEDG portfolio. This will require further investigation at some point.